

**Minutes of a meeting of the residents of  
Kedge House, Starboard Way and Winch House  
held on 21<sup>st</sup> February 2019 at the Dockland Sailing Centre at 7pm**

**Residents Present:**

Keeley Vincent – Kedge House	Leanne Ward – Kedge House
Anthony Rae – Kedge House	Gemma Finch – Kedge House
Theresa Rowlands – Kedge House	Husnara Choudhury – Kedge House
Trina Morgan – Kedge House	Maureen Clayton – Kedge House
Marie Batchelor – Kedge House	Rita Cooper – Starboard Way
Toni Catania – Kedge House	Michelle Canaway – Starboard Way
Rosemary Blake – Kedge House	Lupy Kostadinov – Starboard Way
G McKnight – Kedge House	Anh Lee – Starboard Way
Shishu Miah – Kedge House	Michelle Canaway – Starboard Way
M Kent – Kedge House	A Canaway – Starboard Way
K Kent – Kedge House	Kasima Safdar – Starboard Way

**Others Present:**

Leila Arafani – One Housing Group  
Alison White – One Housing Group  
Mike Tyrrell – Independent Resident Adviser – 4 Estates Forum

**Apologies:**

Roy Williams – Kedge House

**1 Welcome & Opening the meeting**

1.1 MT introduced himself and all those present introduced themselves.

**2 Introduction to the One Housing Island Regeneration Team**

2.1 Leila Arafani introduced herself. Leila will be managing the conversation for the Kedge House, Starboard Way and Winch House residents.

2.2 Alison White introduced herself. Alison is one of the 5 Regeneration Officers who are part of the team.

**3 What is a steering group and what do they do?**

3.1 MT outlined what the role of the Resident Steering Group would be in this process.

3.2 He advised that they would be directly involved with and receive information and comment on with the support of architects and consultants on the following key issues related to any works that residents may agree:

- Maximising resident engagement
- Communications with all residents affected by the works
- Balloting arrangements
- Consultation on the works
- Appointing consultants
- Options for the works
- Contents of a Resident Charter
- Specification of the works
- Progress in carrying out the works
- Quality of the works
- Resident feedback on the works.

3.3 AW explained how the Resident Steering Group was operating in Camden.

#### **4 Volunteers for the Resident Steering Group**

4.1 MT explained that the ideal size of a Steering Group would be around 12 members. If we have more volunteers than this, we would have to hold an election. If not, we could appoint tonight. Concern was raised though that there were no residents from Winch House present.

4.2 After some debate the following volunteered to serve on the Resident Steering Group:

- Theresa Rowlands – Kedge House
- Husnara Choudhury – Kedge House
- Rosie Blake – Kedge House
- Maureen Clayton – Kedge House
- Keeley Vincent and Anthony Rae – Kedge House
- Marie Batchelor – Kedge House
- Gemma Finch – Kedge House
- Toni Catania – Kedge House
- Trina Morgan – Kedge House
- Leanne Ward – Kedge House
- Rita Cooper – Starboard Way
- M and A Canaway – Starboard Way
- Anh Lee – Starboard Way

4.3 The meeting agreed to appoint them as members and that the first meeting will review membership in respect of the residents who could not make the meeting tonight who had volunteered, especially those who live in Winch House and Starboard Way.

4.4 After some discussion it was agreed that MT will bring a Draft Terms of Reference to the first formal meeting of the Resident Steering Group to adopt pending the appointment of an Independent Resident Adviser to the Group, who will review them.

The Draft will try and address the concerns about representation from Winch House and Starboard Way.

## **5 Feedback from the One to One Meetings**

- 5.1 AW fed back on the findings from the surveys that she and her colleagues have undertaken so far after having interviewed 77% of residents.
- 5.2 AW explained that a full report on the findings will be brought to the April meeting of the Resident Steering Group and then once agreed presented to the architects.
- 5.3 Residents present wanted to move to the design of the options as soon as possible and OHG were asked to bring to the next meeting the draft brief for the appointment of architects, so that as soon as the Independent Resident Adviser is on board they can immediately move forward on the architects appointment. OHG

## **6 Appointment of a Residents Advocate**

- 6.1 At the last meeting, PH explained that MT would act as the Independent Resident Adviser for the group until they have made their own appointment and after that it is proposed that MT act as an advocate to residents. In this role MT would be able to support residents, advise residents, represent residents by acting as a resident by proxy.
- 6.2 The members of the RSG discussed the proposal and agreed to appoint MT to act in this role.

## **7 Next Steps**

- 7.1 It was agreed that the next meeting will discuss:
- Membership of the Resident Steering Group
  - Terms of Reference for the Resident Steering Group
  - The brief for the Independent Resident Adviser and the appointment of a panel to oversee it.
  - The brief for the appointment of the architects.
  - The questions that MT has drafted to be put to OHG as a basis for developing a Residents Charter.

## **8 Any Other Business**

- 8.1 A number of those present took the opportunity to ask a number of the questions in relation to the process that were addressed by LA and AW.
- 8.2 There was no further business and the meeting closed at 8.10pm.

**9 Date of the Next Meeting**

- 9.1 The next meeting will be the first meeting of the Resident Steering Group and will be held on Thursday 14<sup>th</sup> March 2019 at 7pm at the Docklands Sailing Centre.