

# **Minutes of a meeting of the Resident Steering Group for Alice Shepherd House & Oak House held on 15<sup>th</sup> January 2019 at the St Johns Community Centre**

## **Residents Present:**

Laura Tracey – Alice Shepherd House  
Jane McGregor – Alice Shepherd House  
Cynthia Owusu – Alice Shepherd House  
Ashley Lowther – Alice Shepherd House  
Sulfa Ahmed – Alice Shepherd House  
Noel Redmond – Alice Shepherd House

## **St Johns TRA Committee Members Present:**

Maggie Phillips – Chair  
Jill Skeels – Vice Chair  
Jackie Campbell – Secretary

## **Others Present:**

Mike Tyrrell – Independent Resident Adviser – 4 Estates Forum  
Paul Handley – One Housing Group  
Leila Arafani – One Housing Group  
Alison White – One Housing Group

## **Apologies:**

Sharon Holmes – Oak House  
Trish Nyamunama – Alice Shepherd House  
Alia Begum – Alice Shepherd House

## **1 Welcome & Introduction**

- 1.1** MP introduced herself and welcomed everyone to the meeting. She asked all those present to introduce themselves. MP reminded the Alice Shepherd House and Oak House residents that they are not alone and they will have the support of the TRA in this process.

## **2 The One Housing Team & Responsibilities**

- 2.1** PH explained that he was introducing his team as a result of a request he had received from one of the RSG Members:
- Paul Handley – Head of Regeneration – with overall responsibility for the team and the “conversations” on the Island
  - Leila Arafani – Regeneration Manager – with responsibility for this and the conversation in Tiller Road
  - Alison White – Project Officer – the Officer that residents will have most contact with through one to one contact and events. Alison is the first port of call for residents and her

contact details along with that of the team as a whole will be on all correspondence.

- 2.2** PH that the team will all be based on the Island from around April onwards in temporary office accommodation that is being placed next to Kedge House in Tiller Road with a base being located behind Oak House on Manchester Road for use including meetings.

### **3 Consent to circulate Project Newsletter**

- 3.1** AW circulated a draft copy of the newsletter that she had circulated by email. She explained that as the newsletter included details about the RSG members she needed them to give permission.
- 3.2** After some discussion it was agreed that AW would circulate the newsletter without the details of the RSG Members so that all residents receive an update in January 2019.

### **4 The role of Mike Tyrrell as resident's advocate**

- 4.1** PH explained that MT would act as the Independent Resident Adviser for the group until they have made their own appointment and after that it is proposed that MT act as an advocate to residents. In this role MT would be able to support residents, advise residents, represent residents by acting as a resident by proxy.
- 4.2** The members of the RSG discussed the proposal and a unanimous vote was passed for MT to act as their advocate.

### **5 Brief for Independent Tenant & Residents Advisor and the appointment process**

- 5.1** PH spoke about the brief that had been circulated by email prior to the meeting.
- 5.2** Concern was raised by residents that they were not willing to sign this off with only 6 residents being present. It was agreed to hold this over to a meeting of residents only that MT would facilitate on Monday 28<sup>th</sup> January 2019 at 7pm.
- 5.3** It was agreed that AW would contact all the RSG members to the meeting on 28<sup>th</sup> January 2019.

### **6 The "Starting the Conversation" Questionnaire**

- 6.1** AW introduced the draft questionnaire that had been circulated

prior to the meeting. AW explained that the questionnaire will be completed through pre-arranged one to ones with residents either in their own homes or at one of OHG's offices. Residents suggested that the Alice Shepherd House concierge lodge could be used.

- 6.2** AW explained that the results will be anonymised and reported to the RSG. They will be used by the architects to draw up the different options to be developed under the guidance of residents.

## **7 Future Meetings**

- 7.1** PH advised that the arrangements for future meetings are in the hands of the RSG. The next meeting for residents only will be on Monday 28<sup>th</sup> January 2019 at the St Johns Community Centre at 7pm where they will be considering amongst other things, a timetable for future meetings.

## **8 Next Steps**

- 8.1** LA explained the next steps that the Resident Steering Group will be undertaking in the first few months of 2019. These included:

- Agreeing the Terms of Reference of the Resident Steering Group
- Appointing the Independent Resident Adviser
- Appointing the architect to work with the Resident Steering Group on the early design work
- Overseeing the resident engagement work undertaken by the regeneration team which will include one to ones, drop in surgeries and a questionnaire of residents views on what they like and dislike about their homes to inform the kind of works that need to be considered in plans for any refurbishment works or new build homes.

- 8.2** Residents present asked why would Architects be appointed now? PH responded that the architects need to be appointed early on as they will be working with residents to develop options.

## **9 Any Other Business**

- 9.1** MP raised a query on whether those residents who want to move away from the Island as part of this process will be able to do so. PH responded that this was a question that would be considered if a decant was required. MT explained that this was one of many questions he had already drafted for residents to ask OHG as part of the consultation.

- 9.2** As there was no further business, MP thanked everyone for coming. She advised once again that the TRA will be supporting

the residents in this process.

**10 Meeting Close**

**10.1** The meeting closed at 8.25pm.