

**Minutes of a meeting of the Kingsbridge Resident Steering
Group held on 12th June 2019
at the Dockland Sailing Centre at 7pm**

Residents Present:

Deidre Benjamin
Pam Cole
Colin Hammond
Sima Rahman
David Ledbetter

Others Present:

Leigh Pattison – One Housing
Ceire Sheehy – One Housing
Mike Tyrrell – Resident's Advocate

1 Welcome & Opening the meeting

- 1.1 As the Chair and Vice Chair were not present at the start of the meeting, MT Chaired the meeting.
- 1.2 MT advised that as the meeting was not quorate any decisions made would have to be ratified at the next meeting

2 Apologies

- 2.1 Apologies were received from:
- Danny Waites
 - Eliza Janiec
 - Natalie Jajek
 - Sharif Hossain

3 Minutes of the Kingsbridge Estate RSG Meeting held on 14th May 2019

- 3.1 The minutes were agreed as a true and accurate record.

4 Matters Arising from the Minutes

Starting the Conversation Questionnaire

- 4.1 Residents will feed back to either MT or LP on the survey by 31st May 2019
- 4.2 MT to draft a newsletter that will go out to all residents prior to the survey going out.

No feedback was received by either MT or LP

MT has not taken this action as a result of this not being undertaken until the ITLA has been appointed.

- 4.3 LP will arrange for the survey to go out to residents with the letter advising residents that they will be contacted to make an appointment to complete it. In addition it was agreed that the ITLA or Mike Tyrrell could be present if resident requested/required and that a copy of the form would be returned to the resident when completed and they could add more then, if they chose to.
- LP has not issued the survey as this will not be undertaken until the ITLA has been appointed.**

Resident Charter Questions

- 4.4 After some discussion it was agreed that MT should forward these questions to OHG.
- MT forwarded these questions to OHG and the responses are on this agenda.**
- 4.5 It was agreed a question on commonhold should be considered and that is something that the ITLA should be invited to do a presentation on. LP will also try to get some information on this.
- LP has some information on this which will be shared at the meeting.**

Independent Tenant & Leaseholder Advisor Interviews

- 4.6 LP was asked to circulate the responses from the tenders to all the members of the RPG as well as the panel.
- LP circulated the responses by email**

5 Attendance Log

- 5.1 The attendance log was noted.
- 5.2 Concern was raised that Cherie Antoinne, Kalsuma Begum and Anna Cushen have missed three meetings. It was agreed that CS should contact all three to ask if they are still interested and to advise them that should they no attend the next meeting, they will be removed from the membership and replacement members sought.
- CS**

- 5.3 Members agreed to look at the need to recruit new RSG Members should it be required.

6 Stock Condition Survey

- 6.1 LP advised that she had arranged for Bob Forrest from Hunters to attend the next meeting.
- 6.2 In response to a question on what had come out of his meeting with the residents from Alice Shepherd House and Oak House, MT explained that the residents wanted to be reassured that the

blocks were structurally sound so that they are not wasting time in considering refurbishment options. As a result OHG were undertaking further surveys.

- 6.3 LP explained the kind of additional surveys that have been undertaken. After quite some considerable discussion it was agreed that LP advise the RSG on the surveys that will be undertaken on Kingsbridge, setting out their purpose. **LP**

7 Resident Charter Questions

- 7.1 MT advised that OHG have now responded to the first queries that will be used in developing the Residents Charter / Offer Document or One Housing Group to respond to. MT explained that more questions will no doubt arise during the process.

- 7.2 It was agreed that LP circulate the responses to the RSG members so that they can be discussed next time. **LP**

- 7.3 It was agreed that MT will critique the responses for discussion next time. **MT**

8 Independent Tenant & Leaseholder Advisor Interviews

- 8.1 LP advised that the panel met on 29th May 2019 to go through tender returns the panel had shortlisted Source and Newmill. The interviews will be held on 19th June 2019.

- 8.2 MT advised that DW will Chair the interviews and that the panel had agreed 6 questions covering the following areas:
- supporting residents to engage constructively
 - challenging schemes they have worked on
 - experience have you had of working with residents who have become, apathetic, distrustful and demoralised as a result of previous consultation
 - dealing with differing views between residents
 - experience of working
 - level of resources being proposed

The question on the level of resources is key as there is a big range in the bids from the tenderers. LP explained that this may be because the tenderers are expecting to carry out the resident engagement, whereas this is being led by OHG.

- 8.3 DL asked for paper copies of the responses from Source and Newmill. CS to organise. **CS**

9 Any Other Business with One Housing Group Present

- 9.1 LP circulated a paper explaining what Commonhold is.

- 9.2 The request for external training on Chairing can be organised for 26/27 June and some dates in July. CS to circulate dates. **CS**
- 9.3 LP agreed to circulate a glossary of terms used in options appraisals that has been developed. **LP**
- 10 Any Other Business without One Housing Group Present**
- 10.1 MT went through the pros and cons of commonhold. It was agreed that this be discussed with the ITLA when appointed. **ITLA**
- 10.2 The concerns over the survey were discussed in respect of the framing of the questions influencing the responses and how it is gathered. After some discussion it was agreed to hold a separate meeting with the ITLA after they are appointed. **ITLA**
- 11 Date of the Next Meeting**
- 11.1 The date of next meeting of the Resident Steering Group will be held in the small meeting room at the Docklands Sailing Centre at 7pm on Wednesday 10th July 2019.
- 12 Meeting Close**
- 12.1 There was no further business and the meeting closed at 8.55pm.